

**EMERGENCY MANAGEMENT
MINUTES OF
June 9, 2009
Regular Meeting
SALEM CONNECTICUT**

PRESENT

Don Bourdeau
Ralph Boles
Ed Shafer
Sue Spang
Brian Cinea

ABSENT

Vivian Miller
Jeff Miller
Chip Weston

GUESTS

None

- 1) **Call Meeting to Order**
D. Bourdeau called the meeting to order at 7:03
- 2) **Approval of Minutes**
None
- 3) **Guests**
None
- 4) **Old Business**
None
- 5) **New Business**
 - a) **School Evacuation Review**
D. Bourdeau stated that the school emergency evacuation went very well. The kids were well behaved. One of the comments brought up by the teachers was that the kids that evacuate at the back of the school have to come up the driveway to get to Rt. 85. If there were a fire or other incident in that part of the school the kids would be very close to the building. The committee decided they should go up the bank to the old library. Also, in the future just the 8th graders would be at the town office buildings and the 7th graders would go to the library.
 - b) **Shelter Management Coordinator**

D. Bourdeau announced that Ralph Boles volunteered to be the Red Cross Shelter Management coordinator. The committee will send a letter to the Lions for volunteers for the shelter management course. The course will be at the end of September and refreshments will be provided. The course will also be added to the community calendar for others interested in attending the course.

D. Bourdeau will get on the Lions agenda for presentation on shelter management and participation in the CERT program.

The Red Cross sent an annual worksheet for the towns emergency services info and an MOU between the Town and the Red Cross. A copy will be made of both and sent back to the Red Cross.

c) **Emergency Management Month.**

The committee will have a display in the library , some of the materials for the display will come from the Red Cross.

d) **Emergency Management Supplies.**

E. Shafer showed the committee the supplies that were given to the town by homeland security funds. This money was given to SECOG and pooled between the towns. Some of the supplies include:

Tape (fire lane and crime scene)

Vests, belts, easel, white board, traffic cones.

B. Cinea showed the collapsible cones he bought for the fire police.

A spread sheet will be made up for the cabinet for sign outs of supplies.

Note: more keys need to be obtained for the town hall. D. Bourdeau will check on availability of codes.

G. Weston will still finish the alternate signs.

Adjournment: M/S/C (Bourdeau/Cinea) at 8:06

Respectfully Submitted
Sue Spang, Recording Secretary